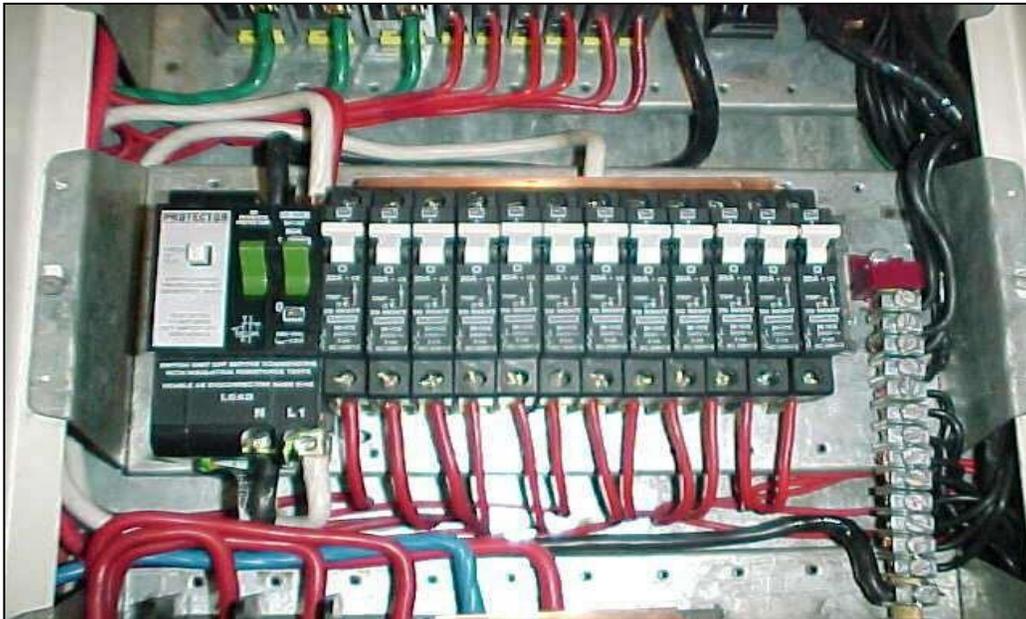


NON PERISHABLE PRODUCTS - *ELECTROTECHNICAL RCC/AC-* ADMINISTRATIVE PROCEDURE



“Protecting health, safety, the Environment and ensuring Fair Trade”

RCC/AC AUTHORIZATION PROCESS

1. An application, (i.e. a completed Authorization/ RCC application form together with a full test report, a sample, and a product brochure) must be submitted to the Coordinator or relevant Evaluator.
2. A fee of R870.00 VAT exempted must accompany the application.
3. Every application will be recorded on the RCC/AC Database (SANS 10142 database), whereby a unique number is automatically created.
4. The timeframe for evaluation against the requirements of SANS 10142-1 and successful certification is 10 working days.
5. Each successful application will be recorded on the list to be included on the Web-site of approved products.
6. When a product is approved, a certificate signed by the Executive or his/her Delegate is issued.
 - 6.1 An RCC (Regulator's Compliance Certificate) will be issued when compliance against a relevant compulsory specification is met.
 - 6.2 An AC (Authorization Certificate) will be issued when the application is deemed not to lower the safety of installation, or the safe use of installation.
7. The certificate will only be issued upon receipt of R2185.00 per year from the successful applicant.
8. The maximum validity of a certificate is 3 years. NB. If the applicant requires certification for 3 years, the fee is R2185 per year and for $3 \times 2185 = R6555$ VAT EXEMPTED. This payment is due prior to collection of the AC or RCC.
9. After the first 3 years, an applicant may formally apply for an extension for a further 2 years. This request for an extension may be granted, provided that compliance with SANS 10142 is still met.
10. After a total period of 5 years the applicant shall re-apply for Authorization / RCC (if required by the applicant). Thereafter, this process must be repeated.

11. Retraction/Suspension/Withdrawal of RCC/AC:

11.1 Suspension of RCC/AC

The following conditions shall lead to an issued RCC/AC being suspend for a period determined by the **NRCS** Electrotechnical & Gaming Department:

- If the market surveillance shows non-conformity with the requirements of the relevant specification; and
- If the RCC/AC has been improperly used, e.g. misleading publications or advertisements, and any other improper use of the RCC/AC.

13. Retraction/Withdrawal RCC/AC

The following conditions shall warrant the immediate retraction/withdrawal of RCC/AC issued by the **NRCS** Electrotechnical & Gaming Department:

- If the market surveillance shows that the non-conformance;
- If the RCC/AC holder fails to comply with due settlement of financial obligations, e.g. services fees & levy;
- If inadequate measures are taken by the RCC/AC holder in cases of a suspension;

- If the RCC/AC holder does not wish to prolong the RCC/AC due to e.g. product discontinuity, business closure etc;
- If the relevant specification has been amended in such a way that all products falling under that particular specification have to be modified, re-tested and recertified; and
- If the RCC/AC holder contravenes in a serious manner as deemed by the **NRCS** Electrotechnical & Gaming Department, any requirement or use of the RCC/AC.

(a) Application fee= R870 VAT Exempted (b) Authorization fee per year =R2185 VAT Exempted

Addendum:

- 1.) Authorizations Flow Diagram (Page 3)
- 2.) SANS 10142 Process Organigram (Page 4)
- 3.) Authorizations/RCC Application Form (Page 5 & 6)

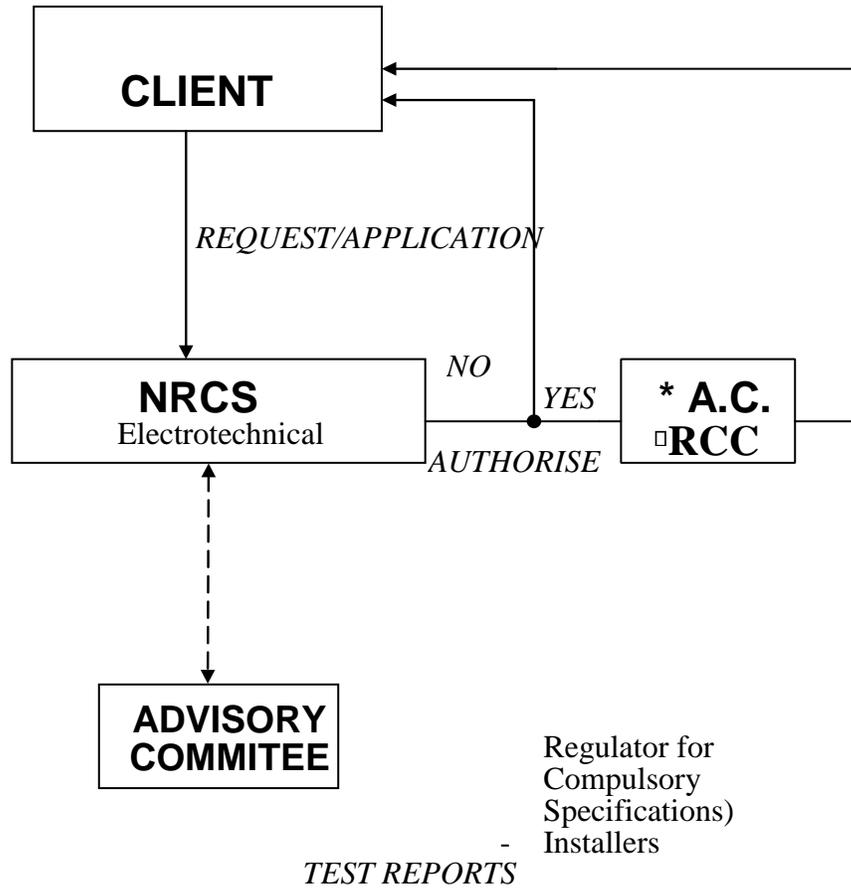
If you have any further enquiries do not hesitate to contact the following NRCS staff members.

| | | |
|---------------------|-------------------|---|
| Principal Evaluator | Kingsley Gaose | Tel: +27 12 482 8735 E-mail: Selebogo.Gaose@nrCS.org.za |
| Principal Evaluator | Nkosinathi Hlophe | Tel: +27 12 482 8741 E-mail: Nkosinathi.Hlophe@nrCS.org.za |
| Coordinator | Elsabe Kok | Tel: +27 12 482 8755 E-mail: Elsabe.Kok@nrCS.org.za |
| Approvals Manager | Stephina Teffo | Tel: +27 12 482 8893 E-mail: Stephina.Teffo@nrCS.org.za |
| General Manager | Bongani Khanyile | Tel + 27 12 482 8752 Email: Bongani.Khanyile@nrCS.org.za |

Addendum 1

SANS 10142 AUTHORIZATION FLOW DIAGRAM

EVALUATE /ANALYSE



Regulator for
Compulsory
Specifications)
- Installers

- NRCS (National

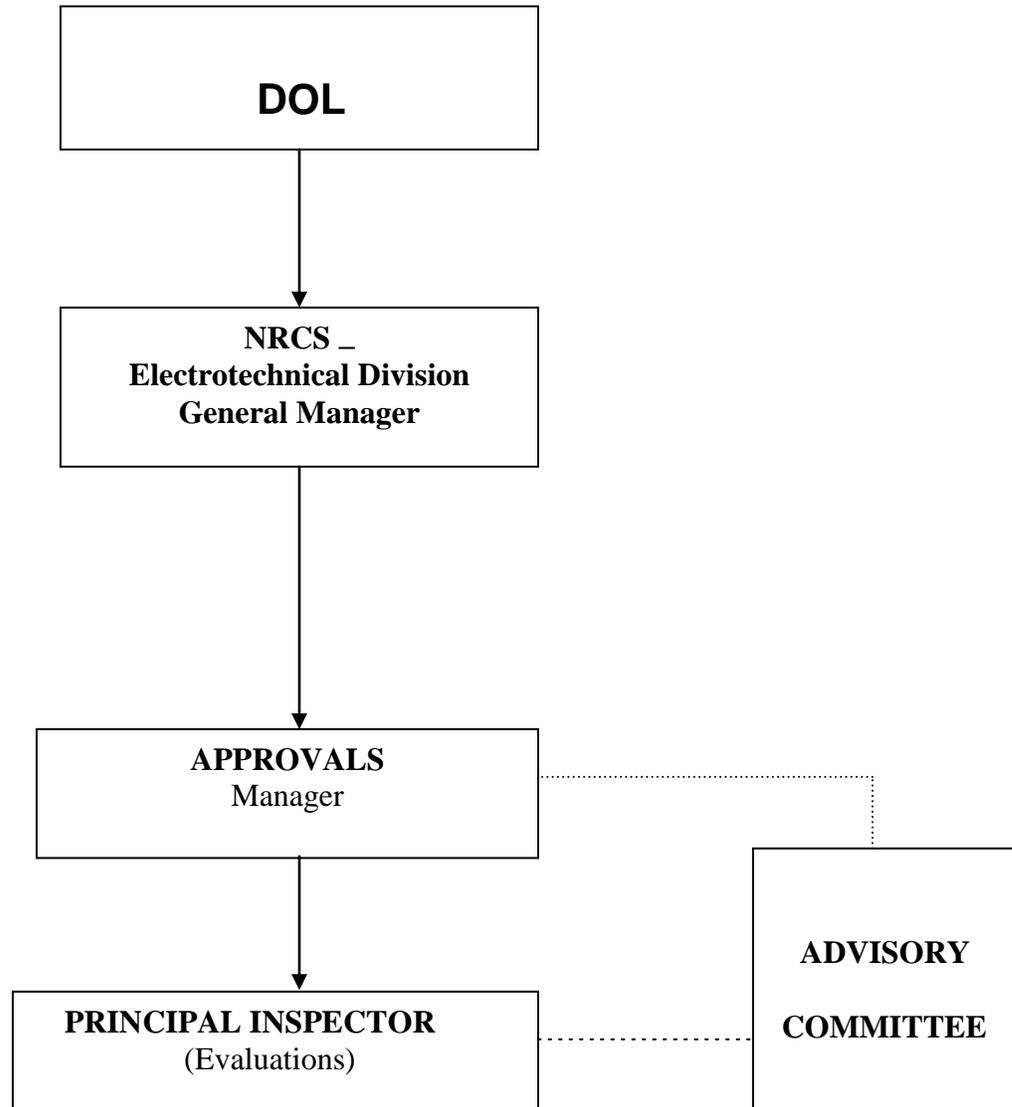
- Providers / Suppliers
- Users/Consumers
- SABS
- Electricity Suppliers
- Regulators
- Test Laboratories

* AC-Authorization Certificate

□ RCC-Regulator's Compliance Certificate

Addendum 2

NRCS Organigram



Addendum 3

AUTHORIZATIONS/RCC APPLICATION FORM

Tick the appropriate

| | | |
|-----------------|----------|--|
| NEW APPLICATION | RENEWALS | IF RENEWAL INDICATE PREVIOUS AC/RCC NUMBER |
|-----------------|----------|--|

PLEASE NOTE THE FOLLOWING INFORMATION:

RCC-REGULATOR'S COMPLIANCE CERTIFICATE/AUTHORISATION CERTIFICATE

You are applying for authorisation or RCC approval from the Department of labour: Applications must be handed in to the SABS-Regulatory for attention Coordinator or relevant evaluator.

An **Application fee of R870.00 VAT exempted** per application is payable on submission of the application.

All information on this document is confidential

Please ensure that all information in this document is correct. The Surveillance Auditor (Evaluations) will not be held responsible for any omission made by the applicant. Application must be submitted with relevant samples!

Complete Part A-C

Part A: COMPANY DETAILS

| |
|----------------------|
| NAME OF COMPANY: |
| TRADING AS: |
| POSTAL ADDRESS: |
| PHYSICAL ADDRESS: |
| TELEPHONE: |
| FAX NO: |
| RESPONSIBLE PERSON: |
| VAT REGISTRATION No: |
| EMAIL: |

Part B: PRODUCT DETAILS:

| | |
|-------------------------|--------|
| Product Description: | |
| Manufacture: | |
| Brand name/ Trade name: | Model. |

| Variation of Models | | | | |
|---------------------|------|---------|------|-------------------|
| Catalogue/Model no. | Size | Voltage | Amps | Other information |
| | | | | |
| | | | | |

(An annex may be attached to the list if more product variants need to be listed)

Part C: TEST REPORT INFORMATION

| | |
|------------------|----------------------|
| Test Laboratory: | Applicable Standard: |
| Test Report No: | Report Date: |

Part D: SAMPLES INFORMATION

Please attach a product tag to all samples submitted with the following information:

- Product description**
- Brand name**
- Voltage & current**
- Size**

Declaration

I declare that all information supplied in this document is true and I accept the ruling of the regulator. I also declare that I understand that authorisations is a process of approval and that this application is not for the SABS Mark and that I will not use the SABS wording or Mark in any way on selling, Packaging, display, offer for sale or advertising.

| | |
|------------|-------|
| Name: | Date: |
| Signature: | |

** For office use only*

***UNIQUE NO:**

| | |
|--|--------------|
| R870.00 Application Fee+(R2185.00/Annum-Authorisation fee=R)VAT EXEMPTED | |
| Evaluated as compliant | (Sign) Date: |